



REQUEST FOR RECORDS CHANGE

Today's date: _____ Account No. _____

Effective date: _____ Service address: _____

I, being the New Owner/Former Owner/Renter, request the Village of Lake Orion make the following change of record:

Name
Change Only: Old: _____ New: _____

Address
Change Only: Old: _____ New: _____

Balance on Account: \$ _____

Water & Sewer Turn Off _____ Date: _____

Water Turn On Fee: _____ Date: _____

Water & Sewer Turn Off _____ Date: _____

Final Water Reading Ownership Change Renting Other _____

Send Bill/Final to:	New Owner
_____	_____
_____	_____

Person requesting change (signature)	New Owner/Renter (signature)
_____	_____

Person requesting change (printed)	New Owner/Renter (printed)
_____	_____

Address	Address (if different than service address)
_____	_____

City: _____ State _____ Zip _____	City: _____ State _____ Zip _____
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Phone Number: _____	Phone Number: _____
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Email address _____	Email address _____
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Office Use Only	
Current Water/Sewer Units _____	Change Water/Sewer Units _____